



*“A diverse community that respects the dreams
and aspirations of all its members.”*

2008

ANNUAL REPORT

65 Bridge Street East
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Campbellford, ON
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www.communitylivingcampbellford.com



*Donner Canadian Foundation
Award for Excellence in the Delivery of Social Services*



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VISION STATEMENT

“A diverse community that respects the dreams and aspirations of all its members”.

The Board of Directors

of

Community Living
Campbellford/Brighton

welcomes you to our

48th ANNUAL GENERAL MEETING

65 Bridge Street East
Campbellford, ON

Wednesday, October 22nd, 2008
Social Hour & Display Review: 6:00 p.m.
Meeting: 6:45 p.m.

MISSION STATEMENT

To provide supports and services to individuals that promote opportunities for personal growth within their community.

AGENDA

Wednesday, October 22nd, 2008
6:45 p.m. – 9:00 p.m.

1. Welcome and Meeting Called to Order and President's Opening Address
2. Accept the Minutes of Thursday, October 25, 2007 Annual General Meeting
3. President's Report
4. Community Living Ontario Greetings
5. Advocates for Community Education (ACE) Presentation
6. Executive Director's Report
7. Auditor's Report
8. Accept the Auditor's Report for the Fiscal Year 2007/2008
9. Appoint the Auditors for the 2008/2009 Fiscal Year
10. Nomination Committee Report & Nominations
11. Service Awards & Retiring Staff/Board Acknowledgements
12. Powerpoint Presentation, *A Ripple Without Boundaries*
13. Community Living Leadership Award Presentations
14. Robin Osborne Award
15. Adjournment

“DRAFT”

2007 ANNUAL GENERAL MEETING

MINUTES

Thursday, October 25, 2007

1. **MEETING CALLED TO ORDER AND PRESIDENT'S OPENING ADDRESS**

The meeting was called to order at 6:45 p.m. by Board President M. Fennell who also welcomed guests B. Patchett, David Barber and guest speaker John Cairns.

2. **APPROVAL OF 2006 ANNUAL GENERAL MEETING MINUTES**

MOTION BY: M. Fennell

TO accept the minutes of the October 2006 Annual General Meeting.

MOVED: A. Dunkley

SECONDED: G. Gray

CARRIED

3. **The President's Report**

M. Fennell presented her report for the year and declared that there were no proposed changes to the existing By-Laws for the current year.

MOTION BY: M. Fennell

TO accept the Presidents report as presented.

MOVED: C. Park

SECONDED: Y. Smallwood

CARRIED

4. **ACE (Advocates for Community Education) Presentation by Jennifer Grol**

M. Fennell introduced Jennifer Grol, President of ACE. Jennifer presented her report and then presented Community Living Campbellford/Brighton with a cheque for \$500.00.

5. **Executive Director's report**

C. Grayson provided a summary of the year's events and described it as a time of dramatic change. He thanked the staff for their dedication, commitment and passion towards supporting people. He also thanked the self advocates for their hard work throughout the year and for the \$500 donation to the organization.

6. **Community Living Ontario – Dave Barger**

Dave Barber, Board member for Community Living Ontario, brought greetings from Community Living Ontario as well as complimenting community Living Campbellford/Brighton on their forward thinking and achievement with the Facilities Initiative project.

7. **Guest Speaker – Bill Patchett**

B. Patchett, spoke about Keystone Community Supports and the fundraising efforts that have been put into this project to date. He also spoke about the ongoing need for fundraising to meet the goal of five homes in three years estimated at a cost of five million dollars.

8. **Guest Speaker – John Cairns**

John Cairns, a motivational speaker who suffered the loss of his right arm and right leg from an accident, provided a passionate, inspirational and sometimes humorous presentation about his experiences in overcoming helplessness by “empowering” oneself to take action to transform your life using a winning attitude.

9. **Auditor’s Report, Soden & Soden**

C. Park, Board Treasurer, indicated that due to unforeseen circumstances, the audited financial statements for the year ended March 31, 2007 were unable to be presented at tonight’s meeting.

MOTION BY: C. Park

THAT, when finalized, the Executive Committee of the Board of Directors, be authorized to review and approve the audited financial statements for the Association for the Year Ended March 31, 2007 on behalf of the membership.

MOVED: A. Dunkley

SECONDED: L. Potten-Turner

10. **MOTION TO APPOINT AUDITORS FOR 2007-2008 FISCAL YEAR**

MOTION BY: C. Park

THAT, the appointment of auditors for the Year ended march 31, 2008 be deferred and that the Executive Committee of the Board of Directors be authorized to appoint auditors for the year ended March 31, 2008 on behalf of the membership.

MOVED: Y. Smallwood

SECONDED: L. Potten-Turner

CARRIED

11. **NOMINATION COMMITTEE REPORT**

C. Park indicated that there was a slate of three people nominated for the three Board vacancies created this year. Biographical information was provided for Janet Jones, Shelley Storace and Donna MacDonald.

MOTION BY: C. Park

THAT, nominations be closed and that Janet Jones, Shelley Storace and Donna McDonald be appointed to the Board of Directors of Community Living Campbellford/Brighton.

MOVED: G. Gray

SECONDED: Y. Smallwood

CARRIED

12. **SERVICE AWARDS:**

The following employees' years of service were recognized:

TEN YEARS

Cindie Evans – presented by Lucinda Miller

FIFTEEN YEARS

Ken Knott (absent) – to be presented by Lucinda Miller

TWENTY YEARS

Ann Todd – presented by Lucinda Miller

Nancy Brown – presented by Chris Grayson

Maureen Hughson – presented by Nancy Brown

13. **OTHER AWARDS**

BOARD MEMBER RECOGNITION

Jason Rae – presented by Dave Barber

COMMUNITY LEADERSHIP

Donna MacDonald – presented by Lynn Simpson

MEDIA AWARD

Karen Lloyd – presented by Kim Lauder

14. **ROBIN OSBORNE AWARD**

Robin Osborne was a well liked individual with many great qualities and who had many positive achievements in his lifetime. He loved life and everything it had to offer and his participation in the community not only opened doors for him, but also educated others about community inclusion. Robin's determination to be a contributing family member allowed him to overcome barriers and obstacles. His strong family values and great love for life are all part of what Community Living means. The 13th annual Robin Osborne Memorial Award is presented to recognize the achievements and accomplishments of an individual receiving supports and services from Community Living Campbellford/Brighton that promotes the values and beliefs of the Agency as well as the positive qualities of Robin Osborne.

This year's Robin Osborne Award goes to John Rightmyer – presented by Cindy Miller.

15. **ADJOURNMENT 8:50 p.m.**

MOTION BY: M. Fennell

MOVED: Y. Smallwood

SECONDED: G. Gray

BOARD OF DIRECTORS

2007/08

Marion Fennell, President

Colin Sanders, Vice President

Chris Park, Treasurer

Andrea Dunkley, Secretary

Yvonne Smallwood, Director

Janet Jones, Director

Lynne Hanasiewicz, Director

Donna McDonald, Director

Shelley Storace, Director

*Sincere thanks and appreciation is expressed to the Board members for
their continued effort and support.*

BIOGRAPHY

George Wilkinson

George Wilkinson (PhD., C. Psych) is a semi-retired minister and psychologist who makes his home in Brighton, Ontario. A registered Psychologist in Ontario since 1974, Mr. Wilkinson has diverse counseling experience, including private practice, serving as Director of Counseling at an Ontario College and working with social service agencies. Mr. Wilkinson has counseled couples, people seeking employment, persons with special needs, clients involved with litigation and people experiencing grief and loss, to mention a few areas of practice. An experienced facilitator, with program management, supervisory and budgetary skills, Mr. Wilkinson is also a published author and has held various Board and committee roles, including Chair of the Independent Practice Session, Ontario Psychological Association. His academic background is also diverse. He holds a diploma in Agriculture as well as his doctorate in Psychology and Bachelor's Degree in Theology.

Donna McDonald

Donna is a resident of Brighton. She joined the Board of Community Living Campbellford /Brighton in 2007. Donna owns and operates her own business in Brighton and has been engaged with our Brighton staff for quite some time before she agreed to allow her name to stand for election to the Board of CLCB last year. A parent with a disabled child, she is fully engaged and understands the issues that face parents like herself. We are very pleased that Donna has agreed to allow her name to stand for re-election to the Board of CLCB in 2008.

Chris Park

Chris first became a member of the Board in September 1997. During his 11 year tenure with the Board, he has been Treasurer, Vice President, President and a member of the Executive Committee of CLCB.

In his former life, he held senior management positions with a number of well-known brand named national and regional restaurant companies. It was while living in BC in the late 60's that he first came in contact with parents who were working together to provide supports for their disabled children. For three years he helped with their fundraising activities.

In addition to his work with Community Living Campbellford/Brighton, he is the Board President of CQL Canada, the organization that has accredited CLCB in 2000, 2003 and 2006. In 2005 he became the Board Member at Large on the Board of CQL in the US. Closer to home, he is a member of the Keystone Community Supports Corp. Board. Chris is allowing his name to stand for re-election to the Board of CLCB in 2008.



Gay Gray

Gay is a resident of Brighton and a former Board member of Community Living Campbellford/Brighton. We are honoured and pleased that Gay has agreed to allow her name to stand for election to the board of CLCB in 2008. As a grandparent of a healthy young grandson who has a disability, Gay is no stranger to the challenges that parents of disabled children face in the school system and during the transition years after school. As a member of our Board she was very much engaged with our Board and our staff. As a member of the Board's Executive Committee she was always well grounded and focused on the organizations Vision and Mission. In the early years, when the Brighton community was receiving no funding for local day supports, Gay was active with local parents in her community and was a participant in the Brighton Parent Focus Group.

MEMBERSHIP

On behalf of Community Living Campbellford/Brighton, the Board of Directors would like to express its appreciation to the 2007/08 membership and volunteers.

Membership for 2008/09 totals **55** including **3** corporate memberships and **16** life memberships to date.

Dee, Tony & Heidi Adam
Karen Bammert & John Lucas
Pat Bannister
Denis & Pauline Barter
Delores Blair
Glenis Buchanan
Diane Cancilla
April Cheese
Lois Cook
Marion & Mary Fennell
William Finlay
Pam Forgrave
Lyle, Fay & Cathy Frederick
Richard & Ingrid Gerry
Alec & Joyce Glover
Donna Goodfellow
Gerald Gray
Gay, Shannon & Shawn Gray
Gordon, Maureen & Phillip Gray
Lorne Hagerman
Lynne & Michael Hanasiewicz
Pat Heath
Kathrine Hislop
Maureen Hughson
Lynn Imperial
Janet Jones
Lynn Martin
George & Ann McCleary
Donna McDonald
Donald & Joy McFayden
Glenn & Lois McLeod
Kira Miles
Dolly Mills

Wendy Mumby
John & Joyce Murray
Chris & Liz Park
Diana Rutherford
Colin & Ann Sanders
Val Scudds
Verna Shackleton
Robert & Mary Ellen Sherwin
Yvonne Smallwood
Jack & Aline Smith
Shelley Storace
Cathie Thorton
Irene Torrance
Alfred Vogel
Eva Weir
Albert Whitfield
Frank & Goldie Young

J.B. O'Brien & Sons
McNinch Engineering
McNinch Consulting Services

THE PRESIDENT'S REPORT

Welcome to our 2008, 48th Annual general Meeting. A lot has changed over this last year and your Board of Directors along with the staff and management has worked hard to ensure we are living up to our Mission Statement. *“To provide supports and services to individuals that promote opportunities for personal growth within our community”*.

The biggest change was when the Board of Directors recognized that it was time for a change in leadership and how our business was being conducted at our agency. Terminating the Executive Director created a difficult time which our management and staff amazingly handled and turned it into a positive challenge. Thanks to all our employees, we have continued to provide quality services to the people we support, and for that we owe them a big debt of gratitude and Thanks!

The Board of Directors appointed long time employee Nancy Brown, after a 6 month interim trial period, to be our new Executive Director. Nancy has been a major employee of our agency for the last 22 years, serving in every area of the business, gaining valuable knowledge on the best ways to help individuals with intellectual disabilities and their families. We are confident that Nancy will unite the management and staff into the cohesive work unit it once was, and together they will continue to provide the best services in the province for our people.

In June of this year we successfully ratified our 1st contract negotiations with our non management employees, represented by the Ontario Public Services Employee's Union (OPSEU). This contract will be in force until March 31, 2010.

In April we opened our 2nd home that welcomed 4 more individuals from the institution closures and one local resident. This home was built on the property where our old administrative building stood. It is a state of the art home, specially designed and furnished, to ensure all the needs of the individuals who were to live there were met. The individuals are now happily living in their home where they hosted an open house to share their happiness with the community. With this 2nd home we now have 10 people that we have welcomed back to our community from the institutions closures and it was a wonderful occasion to celebrate their joyfulness at having their own home.

Our Resource Center continues to flourish, adding new programs and courses on a regular basis. This summer the two day camps brought the building alive with young voices and great activities. An Open house was held to show the public all the services we offer and to encourage people to make use of them. The Resource Center is a Loyalist College Satellite location as well and offers many interesting courses, as well as numerous other services required by individuals seeking employment.

The Job Zone offers employment to a number of the people we serve as they work to fill numerous contracts in the community. Their newest venture is running the kiosk at the Medical center, so drop by and have lunch.



The Drop- In center continues to be a place where our people can meet their friends and have a coffee or a chat. It is a central location where people come and go as they please allowing them to integrate into the community.

The Office Supply Store is also a hub of activity, supplying a much needed service to the community. It gives our people, who work in the store, the opportunity to fully integrate into the community as they interact on a daily bases with the customers they serve.

We have increased our visibility in Brighton with our Employment Project and satellite Office Supply Store. This project supplies information and training for individuals seeking employment and is a great compliment to our day program in Brighton.

Our self advocates or Advocates for Community Education (ACE) have a very successful year. They once again held a Conference at the end of September and have held a few fundraisers over the last year to help fund this event. We are proud of their accomplishments and the great example they set for our organization.

The Keystone Corporation continues to fundraise to build 5 homes in the Northumberland area and is presently working with the Government to get operating funds once these homes are built. The Keystone organization has been looking at sites in Cobourg to build the first home, once the operating dollars are forthcoming. It has taken a lot of hard work to get this project to this point and we can only thank the Keystone Board, the community and the many volunteers for the money that they have raised.

On behalf of the Board of Directors I would like to thank our dedicated employees for their commitment to the people we serve and for their support of the Board's direction over the last year.

Marion Fennell

Marion Fennell
Board president, 2007 - 2008

EXECUTIVE DIRECTOR'S REPORT

As the new Executive Director of Community Living Campbellford/Brighton it is my pleasure to share with you my comments and to highlight some important events that have happened over the last year.

This year has been a year dedicated to transition.

We have negotiated our first collective agreement with Community Living Campbellford/Brighton and OPSEU. We have spent over 8 months working together and are pleased with the results. It was a process that at times was challenging to us all but we were able to remember that we are people with compassion and want the best for ALL people within our services.

***“COMING TOETHER IS A BEGINNING
KEEPING TOGETHER IS A PROCESS
WORKING TOGETHER IS SUCCESS”***

I am presently in my 23rd year of employment at Community Living Campbellford/Brighton and I know this is a GREAT TEAM and we will continue to always put the people we support first. This was extremely evident most recently when Maureen McFadden from CQL Canada conducted our annual review to ensure we are on track to ensure quality to support and services. I have to admit I was a little apprehensive due to the many changes that have taken place but we made PROGRESS, we have GROWN, we have not stopped, the Community Living Campbellford/Brighton culture is strong.

We have listened to people in service through Personal Outcomes Interviews and continue make changes to ensure Quality Supports are what we stand for. We have opened two new homes and welcomed 10 people to the Trent Hills community. We have supported people in a social capital venture by opening a café in the medical centre that serves patients staff and community members. We expanded employment supports and the Job Zone to the Brighton area.

Facilitating relationships with families continues to be a priority. One special event was when a person was supported to reconnect with her brother after 40 years. ACE (Advocates for Community Education) held their annual conference in September 2008 and made a profit for future events. At the request of our Joint Health & Safety Committee we were reviewed by an external reviewer for a work well audit. We received 93% and they commented that scores that high are rarely seen the first time around. We participated in the Brighton Apple fest and Community Resource Center continues to shower the community with opportunities from Loyalist College, employment supports, children's camps and much, much more.



On June 9th Board and staff met for a planning day retreat with Paul Muldoon from PGM consulting. The purpose of this day was to reconnect and review our 2006 Strategic Plan direction and to confirm the direction the agency was going. On September 15th we met with Paul again and an Implementation Plan with target dates was put in place.

We continue to develop a data management system to hold all data relating to Quality Systems and are working with 5 other organizations to make this a reality.

These are only a few of the many things that were identified through our review. Maureen McFadden shared that during this period of transition she thought we could have slowed down but NO not us we continue to move forward as always, we just don't know any differently.

Jenny Hammet, CEO of i-Gain Quality Learning Inc. thought our agency would be worth visiting. She received a scholarship through the Australian Government to investigate other existing quality supports. She was so very impressed by our hospitality, our services and our culture. In fact she has shared her willingness in helping one person to reach his dream to visit Australia.

Our most recent changes have allowed us the opportunity to re organize the management team and to better respond to the needs of our direct support staff.

Leslie Steeves is our new Manager of Human Resources; Cindy Miller is the Manger of Supports and Services and will oversee all residential operations including the two new homes. Donna Winters is our new Manager of Supports and Services and will oversee community supports. Kim Lauder Business Development Manger will continue to support our business and employment ventures, and Dawn Whalen is the Manager of Quality Assurance and Community Development and has adjusted her role to meet the community connection need. Pat Gozzard and Cindie Evans are supervisors responsible for supporting residential services, Angela Clarke is the Supervisor of Family Home and other residential supports. Shannon Colson is our new Supervisor to support community supports. Shelley Althouse and Melissa Cowey are the two Residential Coordinators.

Keystone Community Supports Corp. was formed out an identified need through Community Living Campbellford/Brighton strategic planning. With a housing crisis being faced by aging parents of people with an intellectual disability in Northumberland County, the Keystone House Fundraising began. There have been many events over the year with countless hours of volunteer time from our fundraiser Bill Patchett and others. We presently have raised over \$250,000.00 with investments and pledges over \$700,000.00. We have completed a business plan asking for operational dollars from the Ministry of Community and Social Services and have had the opportunity to meet with the Minister of Social Services Madame Meilleur on two occasions.

This Business plan will support the MCSS 2006 Opportunities and Action Document objectives looking at family partnerships and respite. We have site selection committee and are presently looking at property within the Cobourg area. I look forward to moving the Keystone House Project forward and working with families in making this a reality throughout Northumberland County.



I would like to take this time to acknowledge the STAFF for your on-going support to people in service. With challenges and changes often comes apprehension WE continue to move forward recognizing where we have been, knowing we can achieve anything we put our minds to.

I would like to say a heartfelt thank you to the management team for their hard work and support to me as the new Executive Director. You have made me look good.

To the Board of Directors, THANK YOU for your faith in my ability to lead this amazing team.

To the many people who are supported within Community Living Campbellford/Brighton goes my **greatest appreciation** for your patience as we navigate through this transition time. I promise we will continue to listen and work on your behalf for the best quality supports and services.

I look forward to an amazing 2008/09 year.

Nancy Brown
Executive Director

A.C.E.
(Advocates for Community Education)



GIVE US A CHANCE TO SHOW YOU WHAT WE CAN ACHIEVE

Hello my name is Lynn Hanasiewicz and I am a member of ACE. This past year has been filled with many exciting achievements for ACE, Advocates for Community Education. As you may be aware our vision statement is “Give us a chance to show you what we can achieve!”

We currently have 9 members who are committed and very energetic. When we put our heads together we are unstoppable. We are still working on the goals we set for ourselves in 2007 and are looking forward to attaining all of them.

Last years Fourth Annual Self Advocates Conference was a huge success. We were grateful to have had Dave Hingsburger as our Keynote speaker at the conference; which pulled in many conference members to attend. In fact, we had an overwhelming 180 members throughout the two day conference.

This past year we have had a new member join our ACE Committee who supported us with this year’s ACE Conference.

This year’s Fifth Annual self Advocates Conference was earlier than other years. We just had the conference September 24th to 26th at the Holiday Inn in Trenton. We have been very pleased with Holiday Inn as they have provided us with excellent meals, and accommodation; so we are already booked for next year. We were able to have two Keynote speakers this year, Joe Clayton and Sergeant Andrew McLean. Our other sessions that we had included Passport Mentoring with Kira Mees, Best Possible Health with Nancy Moore, our Rights Commission with Dawn Whalen, Team Building with Lisa Wells, and Relationship Expert with Ruth Glisinski.

We plan on doing lots of fundraisers this coming year in order to prepare us for next year’s ACE Conference. However, we did accomplish to get a little profit off of the Goodie Baskets we had planted at the Administration Office and at Brighton Project.



Some of our ACE members attended many other conferences throughout this past year. One being at Community Living Brantford; which was a Self Advocate Conference we attended. There were two others that we had the privilege in speaking at as well. In April 2008 we went to Community Living Renfrew and spoke about Rights and the other one was Port Elgin which we spoke about Team Building.

As you can see we are a committee that is always on the go. This year has been so busy and fulfilling for all of us. We continue to listen to our peers and act on the changes they want to see and are always appreciative for the support we receive from the organization.